

# REQUIREMENTS FOR ORDER FINANCE

Industrial Development Company of Eswatini

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## Legal documents

- a) Memorandum & Articles of Association
- b) Certificate of Incorporation
- c) Form J
- d) Form C
- e) Trading License

## Business Documents should include:

- a) A Board resolution to borrow/application letter
- b) A business plan and financial projections
- c) Proof of market (contract, letter of intent, current & previous orders)
- d) Quotes from suppliers
- e) Copy of lease agreement for premises
- f) References for previous jobs/sales done
- g) Audited Financial Statements and/or Management Accounts
- h) Bank Statements (6 months)
- i) Company address, bankers, auditors, and authorized signatories

## Promoter documents should include:

- a) Complete IDCE KYC (Know Your Customer) form by each shareholder/director/promoter
- b) Certified copies of Identity documents of all shareholders and directors
- c) Proof of Residence of all shareholders and directors (utility bill or affidavit)
- d) Personal balance sheets of shareholders and directors
- e) CV's of shareholders, directors & Management
- f) Contact numbers and addresses of shareholders and directors
- g) Source of funds/Bank Statement/Pay slip (complete declaration form for each promoter)
- h) Police clearance report for directors and shareholders

## Contribution documents:

- a) Form of Security/collateral available
- b) 6 months bank statement showing proof of 20% deposit
- c) Proof of first installment to be paid in advance
- d) Application fee
- e) Appraisal Fee